

BUSINESS OPERATING PROCEDURE			ARCONIC
DOCUMENT #: 700.004.001	REVISION #: 014	RELEASE DATE: 11/1/2018	*N00409007*
REF: AS9100 7.4	PLANT: ARCONIC	Page 1 of 30	INFORMATION CONTAINED HEREIN IS THE PROPERTY OF HOWMET CORPORATION. REPRODUCTION, DISCLOSURE OR USE THEREOF IS PERMISSIBLE ONLY AS PROVIDED BY CONTRACT OR AS EXPRESSLY AUTHORIZED IN WRITING BY HOWMET CORPORATION.
OWNER: DIRECTOR, QUALITY			
TITLE: SUPPLIER QUALITY FLOWDOWN DOCUMENT			

1. GENERAL REQUIREMENTS:

This document establishes the minimum quality system requirements for external providers (will be referred to as “supplier”-s throughout the remainder of this document) to ensure that purchased products, materials and services meet the required quality level for the Arconic business. The business is comprised of businesses within the Howmet Corporation group of companies.

This document supersedes and replaces all prior Supplier Control Manual (SCM) flow down documents (including, but not limited to: SCM 104, SCM 501, SCM 502, SCM 503, and SCM 504).

When Arconic purchase order requirements differ from those defined herein, the purchase order requirements shall prevail. The order of precedence shall be:

- 1.1 Purchase order or contractual agreement (excluding this document);
- 1.2 Applicable purchaser’s drawing;
- 1.3 Specifications referenced on drawings;
- 1.4 This document;
- 1.5 Specifications referenced in this document.

The requirements of this document are generic and are intended to be applicable to all organizations doing business with Arconic operations, regardless of the type, size, or product provided.

Exclusions or Exceptions - Exclusions or exceptions to these requirements shall be submitted in writing and accepted in writing by the Arconic Procurement and Supplier Quality Assurance organizations. Verbal authorizations shall not be permitted. Requirements that cannot be applied due to the nature of an organization and its product will be considered for exclusion, providing such exclusions do not affect the organization’s ability or responsibility to provide product that meets Arconic and regulatory requirements. Suppliers shall contact Arconic Procurement to obtain Supplier Exception Request form [700.004.001F04](#) to formally submit any exception requests.

Notification of Changes - The Supplier shall notify the Arconic facility procurement representative of changes that affect the operational proficiency of a facility; alterations in upper management or organization restructuring; alterations in the business name, location or ownership; processing capabilities, and any other pertinent changes that could hinder the capacity to conduct customary business activities or the quality of products and services. The Supplier shall immediately notify Arconic when the status of their required approvals and/or certifications, or the approvals or certifications of their sub-tiers have changed or been revoked. (Also, see Change Management under 8. Process Control, below.)

Confidentiality - The supplier shall treat all product(s), material, and specification(s) received from Arconic as confidential in nature. Depending on the type of product or process, suppliers may be required to sign a nondisclosure agreement prior to doing business with Arconic. No Howmet or Howmet customer material is to be viewed or provided to subcontractors without prior written authorization from Howmet.

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Right of Entry - Arconic, Arconic customers, and regulatory authorities reserve the right of access to all the applicable areas of the facility, at any level of the supply chain involved in the order, and to all applicable records, and to perform audits and/or inspections at the Supplier's and/or supplier's subcontractor's facility, when necessary to determine and verify the quality of contracted work, records, and product. All supplier material, records, routers, inspection, and test facilities shall be subject to review. Suppliers shall provide equipment, facility and necessary personnel for all on-site verifications of contract/purchase order compliance. (Also, see Right of Entry in 6. Control of Purchases below.)

Arconic Plant to Arconic Plant Orders – The supplying facility shall process product and /or material in accordance with their own Quality System and internal procedures, which have been assessed for compliance to Arconic requirements through the Arconic peer audit process.

2. SPECIFICATIONS:

Supplier shall reference the Arconic Supplier Website: http://www.Arconic.com/howmet/en/info_page/procurement_overview.asp for a listing of applicable internal and external specifications, forms, and pertinent documents.

3. QUALITY MANAGEMENT SYSTEM REQUIREMENTS:

All suppliers that provide product, materials and services shall be responsible for maintaining quality system compliance to the applicable quality system requirements defined below in Table A. An additional explanation of Type of Suppliers can be found in Table B at the end of this document.

Suppliers shall be certified/registered and receive routine system evaluations by their certification body or be subject to periodic compliance audits by Arconic or an Arconic-approved 3rd party at the supplier's expense.

Table A

Supplier Type (see Appendix B for definition of supplier types)	Certification Required
Brokers / Traders, Component Suppliers, and Pass-Thru Distributors	ISO 9001 or completion of General Assessment Checklist 710.006.001F01 , at a minimum.
Distributors	AS/EN/JISQ, ISO 9001 or completion of General Assessment Checklist 710.006.001F01 , at a minimum
Laboratory / Test Facility	ISO/IEC 17025 and/or AC7101 (Nadcap) (AC7004)
Out-Plant Services	For Aerospace products: AS/EN/JISQ 9100 Non-Aerospace products: ISO 9001 or completion of General Assessment Checklist 710.006.001F01 , at a minimum
Quality Support Services	ISO 9001, completion of General Assessment Checklist 710.006.001F01 , or an industry equivalent standard
Raw Materials & Process Materials suppliers	ISO 9001 or an industry equivalent standard
Special Process suppliers (see section 6.0 for definition of a Special Process supplier and additional requirements)	For Aerospace products: AS/EN/JISQ 9100 or meet the requirements of SAE AS9003. Compliance to AS9003 is demonstrated by satisfactory audit to National Aerospace and Defense Contractors Accreditation Program (Nadcap) AC7004. Non-Aerospace products: ISO 9001 or completion of General Assessment Checklist 710.006.001F01 , at a minimum
➤ Tooling Suppliers	ISO 9001 or completion of General Assessment Checklist 710.006.001F01 , at a minimum.

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Suppliers are required to provide evidence of a certificate of registration from an IAF accredited Certification Registration Body to the industry standard listed above. Suppliers are required to notify Arconic Supplier Quality Assurance (SQA) of any changes regarding quality system certification(s). This includes additional certifications awarded, certification suspensions, and mergers and acquisitions. Quality Certifications include, but are not limited to, AS 9100, ISO 9001, ISO/IEC 17025, AS 9003 and TS 16949. Suppliers must submit to Arconic Supplier Quality a copy of the renewed certificate within 60 days of the certification expiration date. Suppliers that have not submitted a renewed certificate within 60 days of expiration date will be temporarily removed from the Arconic Approved Supplier List and will not receive new Purchase Orders until a renewed certificate has been submitted. If a renewed certificate is not available at the time of expiration Suppliers can submit a letter from their registrar or a copy of the audit report indicating certification requirements have been met. To submit Quality Certifications or provide notification of changes, e-mail all documentation to Arconic SQA at ArconicSupplierQuality@Arconic.com or fax to (231)894-7607.

4. DRAWING AND SPECIFICATION CONTROL:

It is the supplier's responsibility to conduct timely reviews and incorporate the latest engineering specifications and drawings, including end customer specifications.

The appropriate revision level of the Arconic technical specification(s) stipulated in the Arconic purchase order shall be incorporated within 30 days, or as otherwise specified, from the "Issued" date of the related "Table of Contents" in which the specification(s) is listed. (Refer to Note 1 below). All product and material arriving at the Arconic purchasing facility immediately following incorporation of the specification and the supplier/ Arconic agreed upon effectivity date shall be configured to the appropriate specification revision level. Select specifications and the "Table of Contents" with specification revision levels are located on the Supplier Quality Website at http://www.Arconic.com/howmet/en/info_page/procurement_specs.asp. **The supplier shall be responsible for verifying that all specifications are current prior to use.**

Table B

Specification Type	Specification Name	Specification Type	Specification Name
AC Specifications	Advanced Core Manual	MS Specification	Mono-Shell Manual
CM Specifications	Cleaning Manual	PM Specifications	Process Materials Manual
CD Specifications	Coating Manual	SR Specifications	Shell Room Manual
CP Specifications	Core Manual	TB Specifications	Test Bar Manual
MC Specifications	Crucible Manual	WM Specifications	Wax Manual
DS Specifications	DS Manual	TM Specifications	Tooling Manual
HAA Specifications	Aluminum Alloy Manual		
HA Specifications	Alloy Manual	PC	Product Criteria
MP Specifications	Ti-Ingot Technical Manual	AI	Activity Instructions
Various	Customer Specifications	Various	Customer B/Ps and Drawings

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Note 1: For the current revision level/date of an Arconic specification, refer to the appropriate Table of Contents (referenced above) on the Supplier Quality Website. Locate a specification by associating the first two digits of the specification number to the appropriate Arconic specification manual; i.e., specification AC 1100 would be found in the Advanced Core manual. This web page does not contain copies of any of the specifications listed on Arconic's website, as many are deemed proprietary and require non-disclosure agreements (NDA) prior to release. Contact the Procurement representative listed on the Arconic purchase order to obtain a copy of an Arconic specification.

Note 2: For those specifications and/or manuals in table B that are in bold italics, Arconic will continue to list the revision level and/or revision date on the purchase order.

5. ETHICS:

Arconic is committed to dealing fairly with its suppliers. Arconic will emphasize competition, without discrimination or deception, in a manner consistent with long-lasting relationships. Arconic will purchase all equipment, supplies, and services based on merit. Arconic suppliers and subcontractors will be treated with fairness and integrity. It is important that every supplier implement these same ethical standards within their company and shall make employees aware of the importance of ethical behavior.

Suppliers and subcontractors are expected to adhere to the same high standards of behavior and excellence consistent with Arconic's Code of Ethics and Standards of Business Conduct, policies, or any applicable laws or regulations. Only suppliers or subcontractors providing products or services to Arconic tied to US Government or Defense programs that exceed \$5.5M annually and last more than 120 days shall have a documented ethics program in place and implemented within their company in compliance with FAR clause 52.203-13. Typically, an ethics program is only required for tooling, core or special alloy suppliers meeting the minimum annual sales and duration criteria. This requirement is found in "Arconic PURCHASE ORDER SUPPLEMENTAL TERMS & CONDITIONS FOR ORDERS UNDER U.S. GOVERNMENT PRIME CONTRACTORS".

When an ethics program is required, it should contain commitment from top management, a formal ethics training program and a method to report unethical issues anonymously and without consequences. This method may, at supplier discretion, be set up through an independent agency, through calls to a Howmet representative, or through an internal system. Suppliers shall submit a copy of their company's ethics policy to Arconic procurement for review and approval. New suppliers have 90 days to develop their ethics policy.

6. CONTROL OF PURCHASES:

Flow down of Requirements – In addition to the Quality Management system requirements in Table A, special process suppliers are required to hold current Nadcap accreditation in their respective process categories as noted below. The supplier shall have a process in place to flow down Arconic requirements to sub-tier suppliers. When applicable, the supplier shall ensure that any Arconic requirements that are associated to items that are procured or outsourced in order to meet an Arconic purchase order are flowed down to the applicable sub-tier suppliers.

Special Processes - When special processes are outsourced, the supplier shall only utilize Arconic and Arconic's customer-designated Approved Suppliers. If the purchase order does not specify the sub-tier supplier to be used, the Arconic Procurement or site Quality representative shall be contacted to obtain a list of approved sources, including Arconic customer approved sources.

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Special Processes are those processes and services that have the potential to directly influence the quality of products manufactured by Arconic and whose conformance to contract requirements cannot be fully determined upon receiving inspection. These processes may require a demonstration of operator or equipment capability or proficiency, and require special controls for monitoring, per specifications. Special Processes include the following:

- 6.1 Chemical Processing (including core/shell removal and grain etching)
- 6.2 Coatings
- 6.3 Composites
- 6.4 Thermal Processing (including heat treatment, brazing, and HIP)
- 6.5 Materials Testing Laboratory Services
- 6.6 Non-Destructive Testing
- 6.7 Non-conventional Machining and Surface Enhancement
- 6.8 Welding
- 6.9 Conventional Machining as a Special Process

Note: Exception to Nadcap certification requirements may be granted for special processes of non-aerospace parts.

Right of Entry – The supplier shall include right-of-entry provision in any subcontract. These provisions shall allow the supplier, its customers, and regulatory agencies to determine and verify the quality of work, records, and material at any place, including the plant of the subcontractor. (Also, see Right of Entry in 1. General Requirements above.)

Control of Confidential Information – The supplier shall establish nondisclosure agreements with subcontractors that receive or process Arconic product, blueprints or specifications, confidential proprietary technical data or other Arconic intellectual property prior to doing business with them.

Control of sub-suppliers – The supplier shall apply appropriate controls to its direct and sub-tier suppliers (external providers) to ensure that requirements are met.

Counterfeit Parts - Supplier shall maintain an effective Prevention and Control of Counterfeit Parts program using AS6174 and other applicable prevention and control of counterfeit parts program standard/ specifications as information and guidelines. The program shall include the training of appropriate persons in the awareness and prevention of counterfeit parts. If potential latent counterfeit parts are determined, a written notice to Arconic Quality Management and Procurement Representative is required within 24 hours of discovery.

7. QUALITY ASSURANCE PLANNING:

Quality Planning – For new projects and/or programs with Arconic, the supplier shall engage in effective quality planning that embodies critical concepts of defect prevention and continuous improvement, i.e. contract review, resource planning, early change management, cost reduction, etc. Project/program management timelines shall be used to track critical project/program events, key dates, and assigned responsibilities.

Advance Product Quality Planning (APQP) - When invoked by the Purchase Order, APQP activities will be planned and carried out in accordance with AIAG industry standards or Arconic APQP procedures (as specified in the Purchase Order.)

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Key Product and Process Characteristics – A key characteristic is an attribute or output of a product or manufacturing process that has a significant influence on product fit, performance, service life, or manufacturability. At a minimum, the supplier shall identify the characteristics defined in Appendix A as key for those products / processes they supply and/or perform. These key characteristics shall be flowed down to sub-tier supplier(s). Suppliers shall identify these characteristics as key in the control plan. (See Appendix A - Preliminary Key Process Characteristics Index.). The use of statistical techniques may be required for identified critical key product characteristics. Arconic specifications will determine when statistical techniques are required.

Control Plans – A detailed control plan (or equivalent method) shall be documented to record the 1) inspection plan for a part to ensure that all engineering drawing characteristics and notes are subject to inspection or control, 2) controls used within a process to ensure process parameters and process related characteristics are maintained within Appropriate limits and 3) the ongoing inspection frequency (independent of the FAI) for each characteristic, for example 100% inspection, sampling plan, product of the die, etc.

Fixed Process Control Plans – Products or processes requiring fixed process control plans will be defined as such in the Arconic purchase order. A fixed process control plan requires the supplier manufacturing process to be approved by Arconic, in writing, prior to processing or production of Arconic products or materials. The designated fixed process shall be documented with methods of control in a technical plan format. The control plan shall be submitted with First Article parts for approval by Arconic prior to submitting the first production order. Once approved by Arconic, revisions or variations to this fixed process shall not occur unless Arconic has approved the revisions in writing.

Sampling – Ongoing product acceptance inspection shall be performed on specified characteristics per an agreed upon inspection plan with Arconic. This plan shall be defined in the detailed control plan.

When using sampling plans:

- 7.1 Inspection personnel shall be trained in the application of sampling methods.
- 7.2 All plans shall have a “zero acceptance” number.
- 7.3 The lot shall be rejected if a nonconformance is discovered in the sample. If a nonconformance is found in the sample, inspect all pieces in the lot for the nonconformance that had been noted and remove all nonconforming pieces from the lot.
- 7.4 Sampling plans shall be an industry approved C=0 plan or an alternate plan approved by Arconic SQA.
- 7.5 Sampling inspection is not permitted for characteristics that are affected by repair and rework Material Review Board (MRB) dispositions.
- 7.6 Sample(s) shall be randomly selected and representative of the population.
- 7.7 Additions or exchanges shall not be made to the original sample.

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First Article Inspection Requirements – If required by the Arconic purchase order, the supplier shall submit a first article sample(s) with report for first build, revisions, and after a two (2) year lapse in production. AS9102 First Article Inspection (FAI) is the required format unless another format is agreed to in writing by the purchasing facility. The supplier shall furnish a first article sample(s) produced using the material, tooling, processes, and planning to be used for subsequent deliveries. The first article samples(s) shall be identified and submitted with a FAI report. The FAI report shall include the Arconic drawing with numbered characteristics corresponding to an itemized layout reflecting actual readings, and shall show compliance with all drawing characteristics, blueprint notes, and specifications. A photograph of the required part/item marking shall be included in the package. The method of measurement for dimensional characteristics shall be included with gauge identity. A photograph of the gauge(s) that were used may be requested. For subsequent revisions to the drawing, only those characteristics, notes, or specifications affected by the revision are required to be reported. A copy of the raw material C of C (or C of A) is required for an initial build first article, and a first article submitted after a two-year lapse in production (see section 10.0- Certificates).

8. PROCESS CONTROL:

Product or Service Acceptance – Product shall be inspected per the inspection plan or specification. Records that the product meets the defined requirements shall be maintained including the identity of the equipment or gage that was used to inspect each characteristic.

Control of Arconic Owned / Supplied Equipment and Tooling – Arconic owned/supplied equipment and tooling includes gages, test equipment, and tooling supplied by Arconic for use in production or maintenance or made by the Supplier and paid for by Arconic.

Supplier shall:

- 8.1 Use Arconic Supplied Gages, Special Test Equipment, and Special Tooling on Arconic purchase orders only and for only those purchase orders for which the items were supplied.
- 8.2 Identify all tools and test equipment, unless size or use prohibits, with an identification tag(s) ensuring legibility and permanency, which states the ownership designation as “Property of Arconic” upon receipt or fabrication.
- 8.3 Obtain written approval from Arconic prior to making modifications or changes to gages, test equipment or tooling.
- 8.4 Maintain, protect and preserve tooling, test equipment, and gages. Tooling and gauging shall be maintained for 3 years after the Arconic purchase order is complete unless Arconic directs otherwise.
- 8.5 Contact the Arconic Buyer before the transfer of gages, test equipment, or tooling among supplier facilities (address location) or to other suppliers.
- 8.6 Supplied gages, test equipment, or tooling that become excess to the needs of the purchase order shall be reported to Arconic.
- 8.7 Obtain written approval from Arconic before the disposal or destruction of Arconic-supplied gages, test equipment, or tooling.

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- 8.8 Report all cases of loss, damage or destruction of Arconic's property in possession or control or property located at Supplier's second-tier suppliers to the Arconic Buyer within 72 hours as such facts become known.
- 8.9 Maintain a record (Tool List) of all Arconic supplied gages, test equipment, or tooling. The list shall be traceable back to the Arconic tooling purchase order and job number.

Verification of Tooling - The supplier shall ensure that the condition of all tooling is verified prior to use.

U.S. Government Contracts Tooling - for Arconic Purchase Orders

U.S. Government owned gages and tooling supplied by Arconic are Government Property and are subject to the provisions of the Federal Acquisition Regulation (FAR) 52.245-2 (FP) or 52.245-5 (CP), or 52.245-1. U.S. Government owned gages shall be clearly identified with a tag that states the ownership.

U.S. Government-owned gages/tooling/test equipment shall be treated as Arconic owned and follow the same requirements identified above.

The Supplier shall keep property records as shown in Federal Acquisition Regulation (FAR) 45.505-5 or 52.245-1.

Calibration – You must have in place a system to control, calibrate, and maintain all inspection, measuring and test equipment that has the potential to affect Arconic product quality. These items include testing software, personally-owned equipment, company-owned equipment and any Arconic supplied equipment.

All calibration must be traceable to a recognized standard such as the National Institute of Standards Technology (NIST). If your company performs calibration internally, the master gauges used to perform calibration (i.e., gauge blocks) must be sent out for calibration to either the Original Equipment Manufacturer (OEM) or an ISO/IEC 17025 accredited laboratory whose Scope of Accreditation shows that they are accredited to perform calibration of your master gauges.

All items calibrated must be identified in such a way that indicates the calibration date and due date. If any gauge or equipment is found to be out of tolerance during a normal scheduled calibration, your company must determine if any Arconic in-process product or any product built and delivered, has been negatively impacted. If so, your company must inform Arconic immediately of the potential for a dimensionally nonconforming tool, fixture, or gauge.

You must maintain a list of inspection equipment which shows the calibration due date and location of each piece of equipment.

For suppliers of calibration services, the supplier shall provide a certificate that states the accuracy of the subject item(s), the source performing the calibration, traceability of calibration to NIST, date of last calibration, test or report number(s), calibration method (ANSI, federal standard, etc.) and the environmental conditions during the calibration actions. In addition, documentation must show the "as received" condition of subject devices prior to adjustment.

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Control of Software – The supplier shall have a process in place which includes Software Development and Validation Plan that are approved by the facility cognizant engineering organization and quality assurance representative. To control software that is used in design, manufacturing, inspection, test acceptance or calibration, which may have product impact.

The Software Development Plan should include the following items:

- Identification of software
- Organization structure and responsibilities
- Software development process
- Software development schedule and metrics
- Quality and project records, including retention
- Project review schedule
- Resources and resource utilization
- Corrective Action process
- Risk management
- Subcontractor management
- Security and safety, including disaster recovery
- Data management
- Programming languages
- Standards
- Storage requirements
- Version control
- Access control
- Deployment methodology
- Data migration, if required
- User training
- Hardware requirements

The Software Validation Plan shall include the following items:

- Software testing environment, including hardware and software elements.
- Control of installation and test activities
- Configuration and change control
- Data analysis and retention
- Method of formally documenting results
- Signature of individual(s) who performed validation and approver (validation and approval shall be performed by different personnel)

The Software Control Process should include, at a minimum:

- Objective evidence that the software performs the required function;
- A defined method to maintain version control;
- Change control process that includes re-verification and re-validation to ensure the modified software meets the requirements and/or function;
- Limited access to software masters and edit functions;
- A method to archive, backup and recovery software programs;
- An internal audit or review process to ensure compliance to maintained.

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Note: Supplier(s) are not permitted to Update or Revise any Executable Program without notification and written approval from the cognizant engineering organization, designated information systems and quality systems representatives.

Product Serialization – If required by the product drawing and/or specification, product shall be serialized with unique serial numbers or number series for the product and shall be referenced on the C of C form (see section 10.- Certificates).

Product Traceability - Traceability shall be maintained from receipt of raw material through finished product. Records and material shall be identified by lot number, material type, specification and applicable revision identifier or date of issue, heat number, serial number, etc., as required to maintain traceability. Records shall be maintained at the supplier’s facility or a storage facility approved by Arconic, and shall be available upon request within two business days.

Marking Requirements - Marking shall not be applied directly to any product manufactured for Arconic, or any investment cast consigned components(s) unless contractually authorized and approved in writing by the procuring Arconic facility. This includes marking materials such as ink, wax, pencil, pen, etchants, etc., and methods such as vibropeen, laser marking, etch marking, etc. All marking materials and methods shall be approved by the procuring Arconic facility. Once approved, changes to marking material source and/or method require written approval of Arconic.

Change Management - In addition to change management requirements in the Arconic product specification(s) Applicable to the product being supplied, the supplier shall complete the Supplier Change Request form 700.004.001F03 and receive approval prior to making a change in the:

Process materials critical to the chemical and physical characteristics of the applicable product;
Manufacturing process that may affect the chemical or physical characteristics of the product;
Changes in manufacturing location, subcontractors, or significant process flow of the product;
Changes in product verification sampling plan and/or test methods

The Supplier Change Request form shall be submitted to the plant Arconic Procurement representative. The form can be found at http://www.Arconic.com/howmet/en/info_page/procurement_overview.asp.

9. CONTAMINATION CONTROL:

Foreign Object Contamination Control and Detection - Processors performing primary or secondary manufacturing or non-destructive testing (NDT) operations on Arconic product shall ensure all open cavities subject to ingestion of foreign objects and debris are free of any foreign matter (e.g., machining chips and dust particles, blasting materials, shot, weld and braze splatter, coatings, process solutions, maskants, trash, food, etc.). Prior to the return of all cast components to Arconic, the processor shall confirm the absence of foreign matter, objects, and debris and process solutions.

A Foreign Object Damage (FOD) program shall be introduced to all employees performing work directly or indirectly affecting conformity to Arconic Howmet product requirements. This training shall increase employee awareness on the causes and effects of FOD, along with emphasis on good work habits. This training shall be part of employee orientation, job activity assignment, and/or reassignment, and shall be reviewed on an annual basis to ensure employee-continued awareness.

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This training program shall include, at a minimum, the following topics:

Causes and effects of Foreign Object Damage (FOD);
 Methods for protection of product;
 General and location-specific housekeeping requirements;
 applying business unit clean-as-you-go principles (Don't Take It, Don't Make It and Don't Pass It On);
 Equipment and hardware control and accountability;
 Incoming (consumable) material control and accountability;
 Storage and shelf life control for processing materials; and
 Location-specific preservation and packaging controls.

Cross Contamination – All products (including raw materials) must be kept safe from any potential cross-contamination that may occur when processing similar or dissimilar products on the same manufacturing equipment. When switching from one manufacturing process or product to another, the entire relevant manufacturing system must be purged as necessary to prevent material(s) from the previous production run to enter into the next production run.

Lot Control – In a continuous manufacturing system lot control must be maintained to a level that a nonconformance can be traced back to additional material that could be affected, including adjacent lots.

Prohibited Materials - Unless otherwise specified on the contract or Arconic technical specification, the use of any silicon carbide materials is strictly prohibited for use in the manufacturing processes of superalloy investment castings.

Materials known to contain greater than trace levels of lead, bismuth, silver, antimony, zinc, tin, iron, arsenic, and selenium and/or other harmful impurities such as tellurium, thallium, indium, sulfur, boron, and cadmium should not be utilized in product for Arconic. The supplier shall also preclude contamination, contact, or processing Arconic product in the same equipment as other product(s) that contains greater than trace elements of these materials, unless authorized by Arconic SQA.

Suppliers shall notify the Arconic facility Procurement and Quality representatives, immediately, if contamination with any of the materials listed above is suspected.

Arconic product shall not be processed in thermal treatment equipment or with fixtures that are used to process materials that exceed the above contaminant limits or are used for processing braze materials.

10. INSPECTION AND TEST:

Eye Examinations -

Employees performing visual inspection and/or other product acceptance activities that require visual acuity shall receive eye examinations, including visual acuity and color vision, as applicable, administered by medically qualified personnel or performed by personnel who have been trained by a medical professional, according to the following:

Intervals shall not exceed one year.

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Individuals must meet the minimum standards in one eye, either corrected or uncorrected; ensuring that the optical aids used during the vision assessment are also used during product verification / inspection activities.

Color perception testing is required one time only. Individuals shall be capable of adequately distinguishing and differentiating colors used in the method for which certification is required, the process being performed, or inspection activity.

Records of vision testing shall be retained for the period that the relevant employee remains within the supplier's organization, plus three 3 years.

Individuals performing.....	Shall be compliant with.....
Visual Inspection (i.e. calibration, non-weld, in-process, layout, dimensional)	Near vision requirements of Jaeger 1 at 12 to 14 inches
Visual Inspection on Welds	American Welding Society Standard (AWS) D17.1
Nondestructive Testing (NDT)	Aerospace Industries Association / National Aerospace Standard AIA/NAS 410
NOTE: Vision tests may be substituted for the options listed above providing the equivalence is verified and documented by a licensed optometrist.	

11. CERTIFICATES:

Where specified on PO or by Arconic drawing or specification, product shipment shall be accompanied by an appropriate Certificate of Conformance (C of C), Certificate of Analysis (C of A), Certificate of Test or Certificate of Calibration, etc. The supplier shall be responsible for maintaining and supplying this certification documentation as objective evidence of meeting purchase order and drawing/specification requirements. The supplier shall provide an appropriate certificate for each lot (shipment) of product supplied to Arconic. Failure to provide proper certification may result in payment being withheld until proper certification has been received.

Certificates **must** contain the following data at a minimum unless otherwise noted:

- 11.1 Data defined in the applicable Arconic technical specification; or data approved or required by the applicable Arconic location
- 11.2 Supplier's name and address or location
- 11.3 If applicable, supplier's product identification (i.e. serial numbers, lot number and/or batch number)
- 11.4 The Arconic product identification, drawing or specification with revision level;
- 11.5 Statement of conformance to the purchase order
- 11.6 Suppliers providing calibration, dimensional inspection, material testing or Special Process services shall provide Company authorized person signature, printed name, and date.

If applicable and/or required by the receiving plant, the certificate shall also contain:

- 11.7 Verifiable results (usually numerical results or observed visual criteria) of all testing/inspections required by PO, drawing or specifications for raw materials, special processes and other applicable products;
- 11.8 Certification of 100 % inspection or Cpk data when required on the PO;

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11.9 If outsourced processes are performed on Arconic product, the subcontractor's name, location and the specific process(es) that were subcontracted.

Distributors – When specified, material/product supplied by a distributor requires a copy of the original manufacturer's certification to be supplied with each lot/shipment. If additional verification testing is performed by the distributor, copies of both certifications are required and shall accompany each lot/shipment. Minimum information required on certificates per 11.1, 11.2, 11.3, 11.4.

The Purchase Order (PO) Number and Quantity Supplied/Shipped shall either be stated on the certificate or on the shipping documents for that shipment (i.e. Shipping Manifest or Bill of Lading). **The physical product must be traceable through a Certificate of Analysis or Certificate of Conformance through a batch number, lot number, or purchase order (PO) number.**

Consignment related suppliers - plants can give authorization to the suppliers not to include the Purchase Order Number into the shipping document. In this case, different way of making sure traceability requirements are met needs to get defined.

Shelf Life - For limited shelf life (age/environmental sensitive materials) items, the certificate shall contain the specification number, if applicable, lot or batch number of the material, date of manufacture and/or cure date (month/year or quarter/year), the shelf life expiration date and any environmental storage conditions that apply shall be stated on the certificate as well as the container. Materials shall not be shipped with less than 75 % of the required remaining shelf life to Arconic facilities unless approved in writing by the Arconic facility or as otherwise stipulated in the Purchase Order.

Chemical and Metallurgical Analysis - For Chemical and Metallurgical Analysis, the material certification (i.e., Certificate of Analysis) shall contain the specification number of the material being supplied as it appears on the purchase order, revision letter, lot code of heat number, and shelf life if applicable. Actual test results that are required by the specification, such as mechanical test data, chemical properties, hardness, etc., shall be included on the certification.

Arconic Supplied Raw Material - For Arconic Supplied Material, a certification shall be provided with the shipment stating the material type, the material heat/lot number, and the quantity received as it appears on the purchase order. Material substitutions are prohibited without written approval by Arconic.

Catalog Items - For standard "off-the-shelf" (catalog) items, a packing list is acceptable provided a signed statement is included. A reference to the Arconic purchase order number, manufacturer name and product number (no revision level required) is required for each item listed.

Qualified Products List - For Qualified Products List (QPL) items, the supplier shall state the manufacturer of items ordered and certify that the manufacturer is on the U.S. Government Qualified Products List.

12. PREPARATION FOR SHIPMENT:

Source Inspection and Surveillance - When specified on the Arconic purchase order, Arconic source inspection and system surveillance of procedures, facilities, and products covered by the purchase order are mandatory prior to shipment of purchased items. Use of supplier's equipment, gages and measuring and testing devices shall be made available at the supplier's facility for the Arconic designated Source Inspectors, when required, to determine

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conformance to contractual requirements. The supplier's personnel shall be made available for operation of such devices and for verification of their accuracy and condition. Product acceptance does not imply supplier's product will not be rejected upon receipt at Arconic, should a deviation be found.

Government Source Quality Assurance Inspection - When specified on the Arconic purchase order, Government Source Quality Assurance Inspection is required prior to shipment from the supplier's plant. Upon receipt of the purchase order or a letter of delegation, the supplier shall promptly furnish a copy to the Government Inspector who services the supplier's plant. In the event delivery of the items will be delayed due to inspection requirements, the supplier shall contact the Arconic buyer immediately. Evidence of the inspection shall be indicated on all shipping documents.

Packaging and Crating - Material packaging shall be properly identified to include the name of the manufacturer; product nomenclature, commercial and/or Arconic specification product designation identification; lot or batch designation number; gross and tare or net weight, and shelf life expiration date. In situations where returnable packaging or carts are in place, the supplier shall label containers as defined by the procuring Arconic facility. If applicable, regional requirements for hazardous material shipments shall be adhered to. When stipulated in the Arconic purchase order, all wood products used in packaging, crating and pallets shall be in compliance with the International Standard for Phytosanitary Measure (ISPM15) guide for regulatory wood and wood packaging in international trade. All products shall be labeled with the applicable Country of Origin.

Delivery - The supplier shall ensure that the accompanying shipping documents are protected from damage, i.e. enclosed in a weather-protected envelope and marked "Shipping Documents" or facsimile.

Contractually Provided Technical Data - Suppliers to Arconic shall be responsible for obtaining all necessary International Traffic in Arms Regulations (ITAR) or Export Administration Regulations (EAR) export approvals and for maintaining compliance with all export control requirements. If it is not clear whether this provision applies, contact the Arconic Procurement representative. All Arconic documents and / or technical data, electronic or otherwise, furnished by Arconic as a provision of the purchase order shall be returned to the appropriate Arconic facility upon completion or termination of the purchase order, or at the purchaser's discretion.

13. DOCUMENTED INFORMATION / RECORDS AND RETENTION:

Part, material, product and service related tooling records, purchase orders, and amendments are to be maintained for the length of time that the contract is active plus one calendar year. Product related manufacturing and inspection records are required to be maintained for 10 years unless otherwise specified in the contract. Records shall be maintained in an appropriate environment and shall be available upon request within two business days.

Quality system administrative records, such as internal audits and nonconformance's, shall be retained for seven years unless otherwise stated in the contract.

External suppliers that generate X-Ray, N-Ray and other NDT records on product purchased by Arconic, are required to provide those records to the procuring Arconic facility with shipment of the product.

14. NONCONFORMING MATERIAL:

Products and services provided from suppliers made and provided to specifications is important in Arconic ability to produce conforming product for our customers. Material that departs from drawing, specification, or maintenance requirements shall be properly identified, segregated, and controlled to prevent unauthorized use or delivery to

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Arconic or other designated destinations.

Material Review Authority - The Supplier shall not use dispositions of 'use as is' or 'repair' without written approval by Arconic's Quality organization. Action shall not be taken on any nonconformance which could affect safety of personnel; adversely affect performance durability, interchangeability or reliability, materially affect weight; or otherwise result in failure of the end article to perform its intended function. All doubtful cases shall be submitted to Arconic for review. Arconic reserves the right to reject the decision of the Supplier's Material Review Board.

Concessions - The Supplier may request concession consideration for nonconforming material that cannot be reworked to fully conform to drawing or purchase order requirements. Suppliers shall use the Supplier Discrepancy Action Request (SDAR) form to obtain disposition from the applicable Arconic location quality representative. If unsure who the applicable quality representative is, the supplier should submit the request to procurement. The SDAR form shall be complete and concise and accompanied with supporting information such as: dimension(s) affected, drawing locations(s), photographs, sketches, chemistry, or physical analysis for material deviations, etc. The SDAR form can be located from the following website:
http://www.Arconic.com/howmet/en/info_page/procurement_overview.asp.

Escapes to Arconic - The supplier shall provide prompt notification to both the Arconic Buyer and the site Supplier Quality Representative if nonconforming product or process escapes are identified after shipment to Arconic has taken place. The notification shall include part numbers, traceability (lot, serial, and manufacturer numbers), ship dates, quantities, and a description of the nonconformance. This applies to any nonconformance that departs from the drawing, specifications, purchase order requirements, etc. Once the initial notification is complete, the supplier shall initiate the corrective action process per section 14.0- Corrective Action.

Containment of Nonconforming Material - When a nonconformance is discovered or the Supplier is notified of a discrepancy, the Supplier shall take immediate action to determine if the condition exists on any other work in process, in Stores at the Supplier's facility, or in prior shipments. Containment action shall be taken and documented prior to the next shipment of the part number involved. Product identified on a Partial Shipment as source inspection accepted shall be re-inspected prior to shipment. The Supplier shall not wait for the discrepant product to be returned to begin an investigation.

Return Purchase Orders for Replacement, Reworked or Repaired Product - Product that is supplied to Arconic on a return purchase order shall either fully comply with all drawing requirements or have Arconic MRB approval through a signed Return Material Authorization for any repairs. Product that cannot be reworked to full drawing compliance, or where repair authorization will not be granted, shall be dispositioned as defined by the purchasing facility. Product that is dispositioned to scrap at the supplier's facility shall be mutilated prior to disposal

Return of Arconic Consigned Material - Arconic may supply material or component product for inclusion in product manufacturing. If the material or component product that were supplied by Arconic are discrepant, or in excess quantity, they shall be returned by the Supplier. The Supplier shall not return component product without authorization from the Arconic Buyer. The Supplier shall clearly identify the reason for the return on the packing slip.

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Cost Recovery – Arconic reserves the right to recover all incurred costs related to nonconforming product produced from the responsible supplier(s).

15. CORRECTIVE ACTION:

If nonconforming product escapes to Arconic, the supplier shall take corrective action immediately regardless of where the nonconformance was identified, i.e., the supplier’s facility, at Arconic, in transit, at an Arconic customer, etc. This is to ensure nonconforming product is contained, root cause of the problem is identified, including, as applicable, those related to human factors and proper actions are put in place to prevent the recurrence in the process.

If nonconforming product has been identified, the supplier shall place their operations on immediate containment to protect Arconic from receiving additional defective material. Incidents of defective material may also require supplier containment at the Arconic facility. In such cases, the supplier shall be responsible for performing the sort inspection on-site (if possible). Some supplier related problems may require the use of a 3rd party source inspection at the cost of the supplier to ensure containment of the problem.

When performing a corrective action investigation, at a minimum, the supplier shall perform the following actions:

- Identify the problem
- Quarantine all suspect material, including raw material
- Establish a clear break point for the nonconforming material
- Review all suspect product to determine a disposition
- Identify root cause of the nonconformance
- Implement appropriate corrective actions
- Validate the effectiveness of the implemented corrective actions
- Update all appropriate documents to include the new controls implemented
- Apply corrective actions to all like and similar processes to prevent a recurrence of the issue

Corrective action plans shall be reviewed with the Arconic facility SQA. Initial supplier response shall be submitted in writing within 48 hours of problem notification to the facility SQA or as directed on the Supplier Corrective Action Request (SCAR). Suppliers will be measured on the timeliness of their response. An adequate corrective action plan shall be submitted to Arconic within 10 business days, including responsibilities and planned completion dates. Arconic will track completion of the action plan with the supplier.

If required, the 3rd party inspection shall remain in place until the root cause of the problem has been identified and Arconic SQA is satisfied that the corrective action has been implemented and verified that it eliminates the problem.

Preventive actions shall be implemented to protect Arconic from receiving nonconforming product. If an escape to an Arconic facility is identified, the supplier shall not only correct the issue as identified above and provide Arconic with acceptable product, but also identify the deficiency in the quality planning process that allowed the nonconformance to occur and escape to Arconic.

16. DPD: Digital Product Definition:

Definitions:

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Authority - Undisputed source of Arconic approved dataset for product manufacture and quality assurance acceptance.

CAD - Computer Aided Design; any computer(s), system(s), program(s) that assist engineering in the design, development, production and evaluation of design, data and drawings.

CAE - Computer Aided Engineering; the use of computers to develop engineering data to supplement engineering designs for use in production and inspection.

CAI/CMS - Computer Aided Inspection/Coordinate Measuring Systems; measurement equipment such as a CMM (Coordinate Measuring Machine), Laser Tracker, and numerical controlled machinery with inspection probe capability used to support inspection activities.

CAM/NC - Computer Aided Manufacturing/Numerical Control – manufacturing machines using computer(s) and computer data in the development and production of all parts, development and production and includes fabrication, assembly, and installation.

Dataset - Information/data prepared and maintained by electronic means (CAD/CAM) and provided by electronic data access.

Derivative - A reproduction of all or part of an authority dataset. Derivatives include paper and Mylar plots, tool designs, inspection datasets created to analyze as-built designs, check templates, numerical control datasets/media, dataset with nominal values for CMS use, QA inspection plans and other extractions for inspection/measurement use.

DPD - Digital Product Definition; the electronic data elements that specify the 3D CAD geometry and all design requirements for a product including notation and parts list, etc.

Feature - any part/product design attribute or characteristic. This includes physical portions such as a surface, face, edge, radius, hole, tab, slot, pin, etc. and requirements of NDI (nondestructive inspection). All features require validation of conformance to the design authority.

IGES - Initial Graphics Exchange Specification; the American National Standards Institute (ANSI) data standard for the exchange of computer graphics generated product definition (no solids) between different manufacturers.

MBD - Model Based Definition – a dataset containing the exact solid, its associated 3D geometry and 3D annotation of the product's dimensions and tolerances (and may include parts list/notes) to specify a complete product definition. This does not include a conventional 2D drawing. MBD is one possible format of DPD.

PAS - Product Acceptance Software; any software that performs product or tooling acceptance without subsequent inspection. Common applications include CMM, Laser Trackers, Laser Radar, CAD translators and CAD analysis software.

PTF - Program Temporary Files-software changes or additions released by the software manufacturer to correct user application problems before the next major software version is available.

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Reduced Content Drawings/Minimal Definition Drawings - Any DPD dataset without full dimensioning of product features on a 2D sheet/drawing. These contain reference to a 3D surface definition of CAD geometry.

Special Tooling - Tools of such a specialized nature that without modification or alteration, their use is limited to the development and/or manufacture of production parts and assemblies. Examples of these tools include jigs, fixtures, molds, patterns, and gages identified by site specific documentation.

Translation - the resulting file/definition that occurs when a digital dataset is changed from its original CAD system format to another CAD, CAM and CAI application format and require verification.

Documented Processes

The Supplier shall develop and maintain comprehensive, documented DPD processes and procedures that address the integrity of engineering, tooling and configuration is maintained from receipt of Arconic data through the creation of derivatives to product acceptance and process improvement.

The documented procedures shall include;
Flow diagram (see below);

Change control and notifications (see below);

Configuration management and media security, including storage, archiving, encryption, backup and access Control;

Configuration management and traceability, including a formal release process, supplier planning/traveler traceability to current dataset, change control, and control of obsolete datasets;

Engineering Design, including customer (Arconic) approval, addressing critical and/or key characteristics and design traceability to drawings, parts lists and specifications required to define the configuration;

Product Acceptance Software (PAS)/Commercial Off the Shelf Software including identification of PAS by application (including version identification and obsoleting), limited access, prevention of unauthorized changes and verification prior to use;

Computer Aided Manufacturing (CAM) Software including configuration identification and control, verification of numerically controlled software and verification prior to use;

Supplier Developed Software;

Training – inclusive of all elements shall include competence evaluation, records, on-the-job training, and evaluations for all functions e.g. quality, IT, engineering, manufacturing, inspection, contract review, planning, and purchasing. All training will be updated to remain current with changes to hardware, software, and program requirements;

Coordinate Measuring Systems, including Optical Lay-up Templates. These procedures must address environmental deviations and coefficient of thermal expansion when/if used in a non-controlled environment. See Below;

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Inspection Media, including method of inspection and instructions for validation of each digitally defined product feature (for first article inspection and production inspections), traceability to authority dataset, configuration control, testing or validation process, inclusion of sufficient graphics and qualified personnel.

Use of Plots for Inspection Media including ordering, storage and verification of customer supplied plots and calibration, verification of engineering definition and acceptance criteria of plot accuracy and quality inspection stamping of supplier created plots.

Note: FLOW DIAGRAM: The flow diagram shall graphically depict the flow of data through the DPD system from receipt of Arconic data. The diagram shall specify all segregated, secure storage locations of authority and derivative media. The diagram shall specify all departmental organizations responsible for the delivery of Arconic data or supplier derived data to sub-tier suppliers. The diagram shall also identify the documented DPD processes and work instructions associated with control of the datasets and derivatives.

Note: CHANGE CONTROL: The DPD documentation shall include the current level of hardware configuration, software, software revisions and other digital system information (e.g. PTF(s), project files) required to maintain compatibility with Arconic supplied datasets and/or data exchange formats.

Note: COORDINATE MEASURING SYSTEMS: CMS procedures must also address purpose for each type of equipment, calibration, testing of PAS, field checks (if applicable), drift point/stability, temperature compensation/scale factors, establishment of a coordinate system, multiple station set-up criteria, data analysis, data reports and record retention.

The supplier shall update their data system profile and notify their Arconic customer and Arconic SQA with 30 days of any changes to:
The documented DPD processes;
CAD, CAM, CAI software;
Addition of new DPD equipment and/or measurement equipment;

Suppliers must submit annually the Supplier Digital Data Self-Assessment Survey, including any updates to their data system profile.

Supplier's quality system must also include DPD requirements in the internal audit program, problem reporting, corrective and preventative action programs and Procurement activities (including sub-tier control, export control, right of access for survey and review and flow down of all Arconic requirements).

Control of Measuring Equipment

All Coordinate Measurement Systems (CMS) will be included in the Calibration Recall system and subject to all the same requirements, record keeping, and identification. The calibration standards of the CMS equipment shall be traceable to NIST or equivalent international standards and shall meet original equipment manufacturer requirements.

Reduced Content Drawing

If reduced content drawings are involved the supplier must be able to receive any associated 3D models and extract sufficient information from it for manufacturing and inspection, in addition to the 2D drawing. Suppliers must be able to identify and document all features on the 2D drawing and features on the 3D model that are not on the 2D drawing, flag notes, parts list, and other specifications, and develop process specifications/procedures for fabrication and manufacturing processes.

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Model Based Definition

Suppliers receiving engineering and/or tooling MBD datasets must be able to extract sufficient information for manufacturing and inspection activities. Suppliers QA must be able to verify all features and design requirements including control frames, specifications, notes, etc. are identified and planned for in validation and inspection activities.

First Article Inspection

All features must be reported for First Article Inspections per [BOP 630.000.001](#), First Article Inspection Procedure.

Data Exchange Methods

Suppliers shall maintain the current level of hardware, software, software revisions, and other required digital system elements necessary to maintain compatibility with Arconic supplied datasets and/or data exchange formats. Suppliers must be able to receive, validate, and store all authority datasets without changing the data integrity.

Translations

Suppliers are responsible for all dataset translations used in manufacturing and inspection. A clear documented process must exist and include a method to verify the accuracy of translations and ensure the acceptance criteria of the translated surface is within engineering/specification tolerances. Objective evidence of the translation validation must be retained. Typical allowable deviation tolerance is 0.0001 to 0.001 inch. The verification process must ensure all intended entities are accounted for in the translation. The supplier must be able to demonstrate the CAD translation process including verification/interrogation methods used and the ability to identify known discrepancies.

Special Tooling

Documented procedures shall exist to describe the processes for release, acceptance, identification, security, access and change control of tool design and tool inspections datasets. Tooling datasets will have traceability to current authority engineering and derivative tooling dataset sources. The engineering authority dataset(s) will be identified on the tool design when applicable. All digitally defined tooling and inspection media will be identified and traceable to the authority tool design dataset and any tool inspections datasets. Tools and tooling media will be accepted and periodically validated to the authority design to ensure accuracy and repeatability of the tool prior to use.

17. GENERAL:

Supplier Performance Reviews - Active and approved organizations that supply critical product, materials and services that directly influence the quality of Arconic manufactured products are subject to periodic performance reviews and may receive a Supplier Scorecard. Organizations with less than adequate performance will be required to take immediate corrective and preventive action. A failure to adequately address Arconic performance issues in a timely manner may result in disqualification and loss of business.

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Preference for Domestic Specialty Materials - Supplier shall agree to comply with Defense Federal Acquisition Regulation Supplement DFAR 252.225-7014 and Alternate I, Preference for Domestic Specialty Metals when this clause is specified in the purchase order. Use of foreign specialty metals may only be used with written authorization from Arconic Corporate Procurement. Material substitutions are prohibited without formal approval by Arconic.

PRODUCT SAFETY - Suppliers shall control the processes to assure the product safety, when the product can perform to its designed or intended purpose without causing unacceptable risk of harm to persons or damage to property. Suppliers shall make employees aware of their contribution to product safety.

SDS - Safety Data Sheets are required for all raw materials and chemicals.

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Appendix A

PRELIMINARY KEY PROCESS CHARACTERISTICS INDEX

The processes and subsequent process key characteristics contained in this directory are the process variables (input variables) that have a cause and effect relationship with one or more Howmet Castings product characteristics. As such, each of these special process characteristics must be listed in the control plan and, routinely monitored to ensure control of the process.

1. Abrasive Blasting
 - a) Pressure (air or liquid)
 - b) Nozzle distance from part
 - c) Nozzle angle to the surface of the part
 - d) Blasting cycle
 - e) Range of rotational speed if a work-table is used
 - f) Abrasive material, size, and type
 - g) Masking material and procedure
 - h) Pre- and post-cleaning procedure
2. Furnace Brazing
 - a) Heat rate(s) (e.g., power percentages, ramp rates, degrees F/min.)
 - b) Hold time(s) and temperature(s) for out-gassing, stabilization and time at established braze temperature.
 - c) Chart speed(s)
 - d) Cooling rate(s) - include all times and temperatures for stepped cooling cycles
 - 2.1 Furnace Atmosphere
 - a) Inert gas and dew point
 - b) Vacuum pressure
 - c) Quenching method (vacuum cool, gas cool, fan cool, argon, backfill)
 - d) Quenching gas
 - e) Furnace manufacturer, type, and serial number
 - f) Stacking and number of parts per load
 - g) Sketch of location and orientation of parts and thermocouples in the furnace
 - h) Number and type of thermocouples and method of attachment
 - 2.2 Alloying
 - a) Specification of alloying material
 - b) Form of alloy (paste, tape, foil, etc.)
 - c) Application method and quantity of alloy (e.g., alloy bead size, width, thickness of tape, etc.)
 - d) Stop-off location, application method, and type.
 - 2.3 Plating
 - a) Plating procedure prior to brazing (if applicable)
 - b) Pre- and post-cleaning procedures

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3. Casting Process

- a) Melting practice used
- b) Mold or investment constituents used
- c) Number and positions of parts per mold
- d) Pre-Heat practice used
- e) Pouring temperature used
- f) Mold cooling technique used
- g) Gating and riser location used
- h) Casting method used (permanent mold, sand mold, centrifugal, etc.)
- i) Mold temperature and control used
- j) Melting and casting atmospheres used (vacuum, inert gas, etc.)
- k) Number and location of chilled bars used
- l) Source and kind of raw materials used
- m) Post-casting treatment used (chemical, mechanical, etc.)

4. Chemical Milling

- a) Temperature of chemical solution
- b) Concentration of chemical solution
- c) Etch rate (mils/min/surface)
- d) Time in solution
- e) Chemical agents (type and grade)
- f) Masking material
- g) Materials used for cleaning and benching (if required)
- h) Methods of agitation (air, mechanical, etc.)

5. Ceramic Core Manufacturing (Refer to Specification PM 301)

6. Diffusion Coating

- a) Materials:
 1. Source
 2. Type of wax
 3. Type of masking
 4. Material preparation
- b) Part cleaning
- c) Retort design
- d) Coating procedure:
 1. Packing (parts per retort, retorts per level, etc.)
 2. Furnace loading diagram
 3. Furnace design
 4. Thermocouple type and location
 5. Atmosphere
 6. Time at temperature
- e) Post-coating heat treat
- f) Post-coating cleaning

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7. E B (Electron Beam) Welding
 - a) Base filler and metal name(s) and specification
 - b) Material and position of run-off and run-on tabs
 - c) Method of joint tracking (manual or computer)
 - d) Computer tracking parameters
 - e) E B tack weld parameters
 - f) E B welding parameters
 - g) Beam stopper material and placement
 - h) Weld joint configuration
 - i) Maximum allowable gap

8. ECM (Electrochemical Machining)
 - a) Machining voltage range
 - b) Electrode feed rate
 - c) Electrolyte temperature range (at tool inlet or electrolyte supply)
 - d) Electrolyte concentration, pH, and conductivity range
 - e) Electrolyte pressure range at tool inlet and outlet (if closed flow)
 - f) Maximum amperage
 - g) Electrolyte flow direction
 - h) Starting gap
 - i) Post-ECM cleaning procedure

9. EDM (Electro-Discharge Machining)
 - a) On time
 - b) Dielectric used (type/mfr. of oil)
 - c) Average time
 - d) Electrode material
 - e) Peak current
 - f) Power supply (solid state or tube type)
 - g) Voltage
 - h) Wave form (sine or square)
 - i) Voltage type (std, hi-pol, lo-pol)
 - j) Dielectric flushing method
 - k) Microfarads
 - l) Post-EDM cleaning procedure

10. Forging Processes
 - a) Forging temperature used
 - b) Number and temperature of reheats used during forging
 - c) Number of strikes or amount of reduction per strike and reheats
 - d) Total percentage of reduction during the forging process
 - e) Type of forging die used
 - f) Forging method used (drop forge, pressure forge, ring rolling, etc.)
 - g) Cropping method used
 - h) Billet size and shape used
 - i) Source and process of ingot to billet conversion process used
 - j) Die insulation and lubricant used

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- k) Post-forging treatment used
- l) Forging press rate

11. Heat Treatment

- a) Cycle description, including time (ramp, hold, etc.) temperature, atmosphere and cooling medium
- b) Furnace description (type, manufacturer, serial number)
- c) Assembly and racking instructions, including part orientation if this is controlled (sketches may be used)
- d) Materials that contact parts (e.g., fixturing, supports, protective wraps, etc.)
- e) Location and type of work load thermocouples and the methods used to attach the T/C's to the part
- f) The criteria for when parts are considered at temperature and for start or stop of the time at temperature cycle.
- g) Pre- or post-heat treat cleaning instructions
- h) Location and type of test samples (if applicable)

12. HIP (Hot Isostatic Pressing)

- a) Cycle description including time (ramp, hold, etc.) temperatures, pressures, and pressure media
- b) Pressure vessel description including autoclave mfr., model number, serial number, and capacity
- c) Part positioning in the pressure vessel
- d) Materials coming in contact with the parts (fixtures, supports, etc.)
- e) The maximum number of parts in the pressure vessel
- f) Location and type of thermocouples
- g) The criteria for start and stop of the time at temperature and pressure cycle
- h) Pre- or post-HIP cleaning procedures
- i) Location and type of getter material (if used)

13. Hot Forming

- a) Ram force (pressure)
- b) Temperature of the hot form press
- c) Time at temperature and alarm set point
- d) Tooling
- e) Die and part lubricant
- f) Die material

14. Laser Drilling, cutting and marking

- a) CNC program number and revision date
- b) Number of shots
- c) Power, energy or voltage
- d) Pulse rate and length
- e) Nozzle air or gas type
- f) Laser type (mfr., model, and serial number)
- g) Fixturing

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15. Laser Joining

- a) Laser type (manufacturer and serial number)
- b) Microprocessor type
- c) Pulse rate and length
- d) Fixturing
- e) Program number and revision date
- f) Power, energy or voltage
- g) Mirror or lens focal length
- h) Mirror or lens focal length to part
- i) Traverse speed
- j) Distance between passes
- k) Number of layers
- l) Beam angle to part
- m) Beam mode
- n) Wire filler (size and feed rate)

16. Plasma Arc Welding

- a) Automatic or semi-automatic processes
 1. Distance from orifice to work piece
 2. Current
 3. Arc voltage
 4. Orifice diameter
 5. Travel speed
 6. Sequence of welding
- b) Manual Processes
 1. Sequence of welding

17. Plating

- a) Type of bath
- b) Constituent composition
- c) Plating solution pH
- d) Solution temperature
- e) Current density
- f) Plating time
- g) Voltage
- h) Part cleaning and activation procedure
- i) Masking procedure
- j) Strip and replate procedure
- k) Post-plating baking process

18. Resistance (spot or seam) Welding

- a) Welding current
- b) Welding time
- c) Spacing between welds
- d) Electrode design and dimensions
- e) Electrode material
- f) Weld equipment (manufacturer, model, and serial number)

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19. Shot Peening
 - a) Equipment type
 - b) Nozzle size
 - c) Nozzle angle and distance from part
 - d) Number of nozzles used
 - e) Air jet and size
 - f) Air pressure
 - g) Shot size, hardness and specification
 - h) Cycle time
 - i) Number of cycles
 - j) Almen strip location
 - k) Table rotation and oscillation speed and distance
 - l) Nozzle oscillation speed and distance
20. STEM Drilling
 - a) Electrolyte concentration
 - b) Cleaning procedure following stem drilling
 - c) Acid used (name and specification)
21. Stress Free Grinding
 - a) Speeds and feeds used
 - b) Manufacturer of and type of abrasive wheels used
 - c) Type and control of coolant used
22. Thermal Spray
 - a) Thermal spray parameters
 - b) Spray set-up
 - c) Masking
 - d) Spray gun to part angle orientation
 - e) Relative motion of gun to part
 - f) Location of cooling air jets
 - g) Location of test panels
23. Titanium Chemical Cleaning
 - a) Alkaline Cleaning
 1. Alkaline material (specification and mfr.)
 2. Concentration (oz./gal)
 3. Water Temperature
 4. Time
 - b) Descaling / Cleaning
 1. Descaling compound (specification and mfr.)
 2. Temperature
 3. Concentration
 4. Time
 - c) Acid Etch
 1. Nitric acid concentration
 2. Hydrofluoric acid concentration

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- 3. Water percentage
- 4. Temperature
- d) Rinse Cycle
 - 1. Water and air pressure
 - 2. Time
 - 3. Temperature
- e) Minimum resistance in ohms/cm for deionized water
- f) Marking material (if used)

24. TIG (Tungsten Inert Gas) Welding

- a) Automatic or Semiautomatic processes
 - 1. Current
 - 2. Polarity
 - 3. Power supply type
 - 4. Arc voltage
 - 5. Travel speed (automatic TIG weld operation)
 - 6. Electrode type and size
 - 7. Filler material, size and type
 - 8. Sequence of welding
- b) Manual TIG Welding
 - 1. Sequence of welding

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Appendix B

SUPPLIER TYPES and PRODUCTS AND SERVICES DESCRIPTIONS

Brokers / Traders	<ul style="list-style-type: none"> - Base Transition Metals - Earth and Rare Earth Metals - Recycled and Re-Processed Scrap Metals
Component Supplier or Outside Processor	<ul style="list-style-type: none"> - Ceramic Core Manufacturing Services - Wax Pattern Production and Assembly Services - Hot Isostatic Pressing (HIP) - Casting Services - Impregnation Services - Machining Services - All types - Mechanical Finishing Services - Metal Fabrication - Airfoils
Laboratory / Test Facility	<ul style="list-style-type: none"> - Calibration Services - non-OEM calibration services - Dimensional Measurement Services - Laboratory Testing Services
Quality Support Svs	<ul style="list-style-type: none"> - Assessment Services (3rd party) - Imaging Services - document imaging, record retention, etc. - Laboratory Proficiency Testing Admin. Services - Round Robin Testing - Records Retention / Retrieval - full service supplier
Pass-Through Distributor	<ul style="list-style-type: none"> - Product Manufactured to Arconic Howmet Specifications, but are not physically processed, tested, or repackaged before they are shipped to Arconic Howmet.
Raw Material and Process Material Supplier	<ul style="list-style-type: none"> - Abrasive Products - Adhesives - Alloy - Alloy Services - bar peeling, centerless grinding, drawing, ingot to billet conversion, rolling, shearing, and straightening - Braze materials - powders, alloy, fillers, etc. - Ceramic Core Materials - Ceramic Crucibles and Materials - Ceramic Products - (Non-Spec'd; Crucibles, Cups, Blankets, Dies, etc.) - Chemicals - (Non-Spec'd; Acetone, Chloride Solutions, Hydrogen Peroxide, etc.) - Cleaning Materials - Fasteners - screws, rivets, nuts, helicoils, pins, etc. - Forging Services - Gas Products - Hot Forming Services

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	<ul style="list-style-type: none"> - Lubricants - Metals - Mono-Shell Materials - NDT Materials Supplier - X-ray film, solutions, etc. - SLA Prototypes - Thermocouple Manufacture - Wax Materials - Wrought Products
Special Process Supplier	<ul style="list-style-type: none"> - Heat Treat and Brazing Services - Chemical Processing - anodizing, cleaning, milling, plating, stripping, surface treatment, etching - Coating (of parts) - coating, plating, thermal spray, prime/painting, etc. - Non-Destructive Testing Services - Liquid Penetrant, Magnetic Particle, Ultrasonic, Radiographic (X-Ray and N-Ray_ - Surface Enhancement Services - shot peening, peen forming, glass bead peening - Materials Testing Services - including Test Bar Machining - Welding Services - Non-Conventional Machining - EDM, ECM, ECG, and LBM
Tooling Suppliers	<ul style="list-style-type: none"> - Manufacturers of production dies, fixtures, gages, and design services. - Die Coating and Plating - Pressure Testing Services

End of Document.